

Executive Committee Region 4 Behavioral Health Board
January 7th, 2016 3:00-4:30 pm
Huckleberry Room, Central District Health Department

Attendees: Kim Keys, Co-Chair; Rhea Morrison, Co-Chair; Amy Korb, Secretary; Jennifer Burlage, Treasurer; Rebecca Lemmons, CDHD; Jaime Harding, CDHD; Alaina Hayden, CDHD; Kathy Skippen, IDHW

Absent: Christina Smith, Member At Large; Jess Wojcik, Vice Chair

Meeting called to order at 3:30 p.m.

Kim Keys called the meeting to order.

Quarterly Review with Kathy Skippen, IDHW

Kathy Skippen will soon be retiring, and announced that Crystal Campbell will be taking her place. Kathy will send the Executive Committee her contact information.

Kathy then asked for feedback and goals for the Region IV Behavioral Health Board. Kim Keys stated that the Executive Committee realized that we had so much going on, that we needed to develop an annual schedule for membership expiration, Executive Committee elections, Gaps and Needs work, etc. The Executive Committee has created the 2016 calendar and the Board has most of the committees stood up and working. The EC is outlining grant processes, and the Committees seem motivated to seek funding for activities. There is some discussion about how to best involve Board in discussion around what that overall focus should be – policy vs grants, how best to engage all of the Board members consistently over time.

The Executive Committee agreed that the Health Department and Board participation is seen in a positive way.

Rebecca Lemmons reported that CDHD is working with the Executive Committee to put together grant application process to provide grant writing assistance. We have solidified what the grant process looks like, and will be meeting with a couple of different agencies to find a 501c3 fiduciary partner, because as of right now we are not eligible for 501c3 funding.

Board Attendance Review

Attendance reviewed.

Budget Review

Jennifer Burlage would like to set up a meeting with CDHD to confirm up-to-date budget information. She will create a report, and share it with the Board when it is complete.

Grant Process Review Discussion

Rebecca Lemmons interviewed grant writers, and now vetted 4-5 grant writers that fit within the Board's budget. In doing so, Rebecca met with Rebecca Hurd. She is good at strategizing and group facilitation. She is familiar with Health Districts and Behavioral Health Boards. The Executive Committee agreed that it would be beneficial to have Rebecca Hurd come speak prior to the February Executive Committee Meeting.

Rebecca Lemmons shared the updated final version of the Grant Process Review. The updated version includes more information to be better informed going into the process. The narrative was changed. It is now requested that there is at least eight weeks lead time when applying for a grant.

Data Workgroup/Gaps and Needs Workgroup/Provider Committee Support

So far the Data Workgroup consists of Kim Keys, Rhea Morrison, and Greg Dickerson. Two more Board members are needed for the Data Workgroup. The Gaps & Needs Workgroup currently has three members, but needs three Board members/Committee members, and a Board member to be the workgroup leader. Rhea Morrison will speak with Jen Yturriondobeitia about possible interest in joining the Gaps & Needs Workgroup. Recruitment for the Provider Committee will be discussed at the upcoming Behavioral Health Board Meeting.

January Board Agenda Review

The Executive Committee decided to discuss the updated Grant Process Review with the Board.

Meeting adjourned at 4:38 p.m.