

Executive Committee Region 4 Behavioral Health Board – Café Ole July 9, 2015 11:30 am to 1:30 pm

Chris Saunders, Chair; Jessica Wojcik, Vice Chair; Jennifer Burlage, Treasurer; Sabrina Swope, Secretary; Christina Smith, Member at large; Laura Thomas, DHW CRDS and Russ Duke, Jamie Harding, and Rob Haworth CDHD

Chair Chris Saunders welcomed everyone. Introductions were made and opportunity to get to know new executive committee member (Christina) and CDHD staff occurred.

Laura provided an update on the transition meeting scheduled with CDHD staff, Barbara and Rebecca; the 7/8/15 meeting has been rescheduled to 7/17/15 (Rebecca has been ill). Laura gave an overview of the type of agenda items planned: processes used to this point for developing meeting agenda, posting information and communication schedule with board members and executive committee; community meeting schedules; overview of convening appointing authority to fill board vacancies (1/3 of board terms are up in June 2016 – reappointment or new appointments). She also is providing dates of community meetings in other counties to schedule road trips to do introductions for local connections. The agenda for the August 13 meeting is partially drafted (was to be a discussion document 7/8/15). She is continuing to move things forward for the August board meeting. (Post meeting note – the transition meeting was rescheduled again to July 23, 2015).

The Memorandum of Agreement discussion centered around the need for the document. Chris noted that because the board is not a signatory to the contract, the MOA does detail relationships between all parties in one place. Russ explained the contract contains essentially the same information; Jennifer agreed that it is duplicative. Laura noted that the board did not receive a copy of the contract or statement of work prior to or after it was signed; she suggested that if the board received the contract with the scope of work and performance matrix, it may satisfy the need for information. Chris asked to have everyone review both the MOA (Laura has most current without a watermark) and the contract prior to the next executive committee meeting. At that meeting, a recommendation will be determined for the August 13 board meeting.

The budget balance from 2014-15 was \$.65. New budget review and processes will be discussed at the next executive committee meeting. Laura noted that some of the board committees may be looking for funding for projects and the new process for requesting any funds available needs to be shared.

Chris noted that on the last BH Board chair call, the State BH Planning Council indicated that in the process of reviewing Region 4's application, they discovered they needed to request additional information. Laura has not received the request yet (post meeting note: arrived 7/10). She will forward the application submitted and the request for additional information when received.

Due to time goals for 2015-16 were not discussed.

Chris noted that the Sheriff has requested he make his resignation effective before the August 13 meeting. Laura has started the process of recruiting nominations/applications. Election of chair and secretary for the 2015-16 term is on the agenda for the August 13, 2015 board meeting.

Next Executive committee meeting will be August 4, 10:30 am at Central District Health Department offices, 707 N. Armstrong Place, Boise (off of Emerald between Maple Grove and 5 Mile) in the Syringa room.