



Executive Committee Region 4 Behavioral Health Board

March 1, 2018 9:00-10:30am

Central District Health Department, Huckleberry Room

707 N Armstrong Place, Boise

Call in number 321-2337

In Attendance: Kim Key, Co-Chair; Christina Smith, Co-Chair; Jen Burlage, Treasurer; Elizabeth Francis, Secretary; Chris Christopher, Member-at-Large; Alexis Pickering; Julie Nease

Absent: Brandi Hissong, Vice Chair

Meeting called to order at 9:02 A.M.

Attendance Review

Attendance from the February 2018 meeting was reviewed. Commissioner Rick Visser and Amanda Leader have both missed two meetings. Elizabeth will reach out to both parties and let them know.

BHB State Call – Cancelled

New Member Application

Julie reached out to the CDHD Human Resources department for proper verbiage to add the question to the new member application regarding violent crimes against others and sexual offenses. Julie was informed that questions of this nature have been removed from state applications and applicants are advised that background checks are conducted after employment offer. After hearing from CDHD's HR department, the Idaho Department of Human Resources suggested that legal counsel be consulted before making the addition to the application. Region 7 BHB is already seeking legal counsel. Any changes to the new member application will be based on the outcome of R7BHB's legal advice.

Meet & Greet Survey

There was a brief discussion on the questions to include in the Meet & Greet survey that will be sent to attendees. Alexis will prepare the survey and send it to the attendees.

Youth Committee Substance Abuse Block Grant Request

The Youth Committee submitted a grant request to apply for \$100,000 in grant funding from the Office of Drug Policy Substance Abuse Block Grant due on March 16, 2018. This grant will provide education and substance abuse prevention for at-risk adolescents in Valley County who are in Middle and High School. Grant objectives include mindfulness classes and recreational activities for youth. These activities will be contracted with Central Idaho Counseling and the Youth Advocacy Coalition. The Youth Advocacy Coalition will also do parent engagement activities such as Be the Parent Radio Spots and family engagement recreational activities. The Executive Committee stated that they like the plan outlined by the Youth Committee.

Concerns were expressed that the timeline for applying for the was too short. A lot of the grants the Youth Committee has applied for have short timelines and there was a discussion on how to work within the timelines and still make sure CDHD has adequate time to review the application and apply for the grant. Alexis will talk with CDHD's finance department and Jaime to review the grant and estimate CDHD expenses and when CDHD will need a draft of the proposal. The Youth committee states that they will write the grant proposal but are seeking six hours of grant writing support.

Marketing Committee

Christina reported that the Marketing Committee took a short break and will meet again on March 9, 2018. The committee members are Christina, Teri Carigan, Carlos DeLeon, and James Drake. New member James Drake is a wonderful addition to committee. The Committee will explore future activities at their next meeting. Christina would like an update on how much funding marketing has for future events. A focus will be placed on procuring sponsorships to offset expenses. Alexis will provide a budget update to the EC by the end of the month, detailing how much the Marketing Committee has to spend for the rest of the fiscal year (ending in May).

ICADD will be held May 21-24, 2018. The ICADD Board chair, Amy Jepsen was asked if an exhibitor table can be provided to the Board for free. Amy informed that one table can be provided to be shared by all the regional BHB's. Only two vender badges are provided but more badges were requested in the application as additional badges are \$25 each. The EC agreed to invite other boards to be part of a joint exhibitor table.

Idaho Partnerships Conference on Human Services will be held October 25-26, 2018. Kim suggested that the committee consider hosting a table at this event.

R4BHB Meeting Agenda Review

- February and March

Meeting adjourned at 10:30