



## **Executive Committee Region 4 Behavioral Health Board**

December 5, 2019 9:00-10:30am

Central District Health Department, Appaloosa Room

707 N Armstrong Place, Boise

Call in number: 1-855-291-0679

Meeting ID: 8547

### **Meeting called to order at 9:02am**

**Attendees:** Sanda Kuzeta-Cerimagic, Vice-Chair; Jennifer Burlage, Treasurer; Chris Christopher, Member-at-Large; Carly Doud, CDH

**Attendees by Phone:** Monica Forbes, Secretary;

**Attendance Review:** There were quite a few board members absent at the November meeting, and we were not able to make quorum. Heather Burch had her third absence due to staffing issues at her job.

Action items:

- Monica to reach out to Heather and let her know that she has had her third absence

**Budget:** Jen and Carly reviewed the budget. Carly let the EC know that we are on track as we are 6 months into this fiscal year and have spent about half of the budget on personnel and operating costs. We still have money set aside for the Meet & Greet as well as the subcommittees.

**Youth Behavioral Health Board Representation:** Members from the Youth Behavioral Health committee have reached out about lack of representation on their committee from the board. Amy Korb used to be the primary board member on the Youth Behavioral Health committee, but since she stepped down from the board no one has attended Youth Behavioral Health committee meetings in her place. Autumn Brechwald is on the email distribution list for the committee, but hasn't been able to attend meetings. The Executive Committee added this topic to the December meeting agenda to see if anyone is interested in attending Youth Behavioral Health committee meetings.

**Grant Request Form:** Sanda, Kim, and Carly created a draft Grant Request Form for the \$14,000 in carryover funds from the first four-year contract. This will be reviewed by CDH's finance department and the board during the December meeting.

**2020 Meet & Greet:** Carly has submitted sponsorship requests to St. Luke's and Optum, and will send a sponsorship proposal to board members to use. The Executive Committee discussed that it would be best to keep the agenda for the evening the same as last year, and have the first hour of the event be focused on networking, and the second hour will be for the panel. The board previously discussed having Director Tewalt, Devin Pugmire, and Albert Schweickart on the panel. Sanda is still waiting to confirm that Director Tewalt is available for the panel. The EC also discussed that Ellie Merrick might be a better fit for the panel instead of Albert. Once the panelists are confirmed, Carly will create an invitation.

*Action Items:*

- *Sanda to follow up with Director Tewalt*
- *Jen to see if Ellie is available for the panel*
- *Carly to send out the sponsorship proposal to board members*

**January EC Meeting Location Update:** Carly let the Executive Committee know that the remodel at CDH will be completed in December. Starting in January, Executive Committee meetings and board meetings will be in the new room at CDH.

*Action Item*

- *Carly will send out a notification to board members and public district about the location change after the December meeting*

**R4BHB December/January Meeting Agenda Reviews:** The December and January meeting agendas were reviewed and updated.

**Meeting adjourned at 10:30am**