



Executive Committee Region 4 Behavioral Health Board

March 3, 2022, beginning 9:00 a.m. (MT)

Central District Health: 707 N. Armstrong Place, Boise, Idaho, 83704

(Physical distancing will be observed and as such, in-person attendance capacity will be limited to 6 people)

-OR-

Join Zoom Meeting

<https://us02web.zoom.us/j/85200942135>

Meeting ID: 852 0094 2135

One tap mobile

+13462487799,,85200942135# US (Houston)

+14086380968,,85200942135# US (San Jose)

Attendees:

Danielle Fanopoulos

Monica Forbes

Amber Hagler

Dawn Huntington

Christina Smith

Brenda Willson

Laura Smith

Agenda Item	Notes
Welcome	Brenda Willson called the meeting to order on Thursday, March 3, 2022, at 9:03 a.m. Laura Smith took meeting minutes.
Definition Refresher	Laura Smith presented a definition refresher, including Statute vs. Bylaws vs. Guidelines; what it means for CDH to be a Contractor vs. Employee; and what is required of CDH vs. what is nice to have.
Follow up from R4BHB February Meeting	The group reviewed two action items from the February Board meeting. <ul style="list-style-type: none"> An action item to approve Idaho Mental Health Advocate Awardee 2022 was added to the March Board meeting agenda. Brenda is collaborating with Rebecca Sprague to create and share information about the Youth Subcommittee and its meetings.

<p>Marketing Workgroup Update</p>	<p>The group discussed the Marketing Workgroup and determined that the group was never formally approved. An action item was added to the March Board meeting agenda.</p> <p>The Marketing Workgroup will serve for the purpose of storytelling – who is the Board and why does it exist. Christina Smith will serve as the main point of contact for the Marketing Committee but would like to have a second person for support.</p> <p>The group also discussed the importance of understanding who would serve as the point of contact for subcommittees and workgroups. That person would be responsible for ensuring that meetings are coordinated and hosted, and that reports and requests are brought back to the Board for action.</p> <p>Brenda will serve as the main point of contact for the ARPA Workgroup.</p>
<p>TIC Workgroup Update</p>	<p>Danielle shared that the Trauma Informed Conference planning is well underway. The Conference will be hosted on May 5th.</p> <p>Danielle shared marketing information and call for applications publicly and narrowed proposals down to two presenters. One presenter has accepted so far. Courtney Boyce is working on flyer to market the conference and Danielle will bring that to April Board meeting for approval.</p> <p>Danielle will serve as the point of contact for the TIC Workgroup and will ensure that Zoom invites, meeting agendas, etc. are sent to interested collaborators. Danielle requested CDH’s support to coordinate the meetings.</p> <p>It was suggested that the group leverage TIC to promote ICADD since it will be a similar audience. ICADD is scheduled to take place May 10-12 in a hybrid format. The group discussed whether the Board might have a larger presence at the ICADD conference, hosting an exhibitor table with a schedule of shifts for Board members. An action item was added to the March Board meeting agenda to continue that discussion and approve \$175 (\$150 fee and registration plus \$25 for additional exhibitor fee) for R4BHB Exhibitor Booth at 2022 ICADD annual conference.</p>

Leadership Call Update	The meeting minutes from the Behavioral Health Board Leadership Call will be included in the R4BHB monthly meeting packets.
MH Advocate Month Award	Laura confirmed that the group has not received any email nominations to consider during the March Board meeting. The group requested that Laura remind Board members to send their nominations via email prior to the meeting or be prepared to share verbal nominations during the related action item on the March Board meeting agenda.
Member Spotlight Schedule	Christina Smith was selected to present for March's member spotlight.
Review and finalize March 2022 R4BHB Meeting Agenda	The March 2022 R4BHB Meeting Agenda was reviewed and finalized by the Executive Committee members.
Open Discussion	<p>Dawn brought the group's attention to Joe Blume's 2/7 email to the Board requesting that the Board cover travel and lodging for a potential Region 4 award winner at the ICADD conference. Registration fees would be waived. An action item was added to the March Board meeting agenda to approve an allocation of up to \$1,200 to cover travel, lodging, and per diem expenses incurred by Lifetime or Regional Career Achievement awardee from Region 4 at 2022 ICADD annual conference.</p> <p>Dawn will not be at the March Board meeting and Brenda agreed to take attendance for the meeting. Laura will send an updated attendance sheet to Brenda before the Board meeting.</p> <p>The group agreed that with financial related action items, it would be important to hear a Treasurer's Report from Amber. Laura will send updated Board budget information to Amber before the Board meeting.</p>
Wrap-up	Brenda Willson adjourned the meeting at 10:31 a.m.

Next Executive Committee Meeting: April 7, 2022, beginning at 9:00 a.m.