



Executive Committee Region 4 Behavioral Health Board

February 7, 2019 9:00-10:30am

Central District Health Department, Huckleberry Room

707 N Armstrong Place, Boise

Call in number 208-321-2337

Meeting called to order at 9:02am

In attendance: Kim Keys, Chair; Amy Korb, Vice-Chair; Rebecca Travis, Secretary; Jennifer Burlage, Treasurer; Chris Christopher, Member-at-Large; Alexis Pickering, CDHD;

Attendance Review: Dr. Kyle Davis has been absent from four meetings. Russell Salyards has also missed two meetings.

Action Item:

- *Rebecca will reach out to Kyle and see if there is anything the Board can do to better accommodate him.*

Meet & Greet Debrief: Kim and the Executive Committee talked about the Meet & Greet and agreed that it was a great event, awesome turnout, the panel went really well, and the format was great. Having the right speakers may have been the difference in attracting more legislators. Seven legislators in total attended the event. There was a lot of praise for the intimate, beautiful venue. The EC agreed to send out a survey to all attendees, as they did last year.

Action Item:

- *Carly to send survey out to Meet & Greet attendees (Board members included)*
- *Carly to create invites for Legislators for R4BHB meeting in May*
- *Carly to send Board update sharing info about the battery left at the venue*

IIBHN Conference: Kim and Jen Y were discussing the IIBHN conference and mentioned that Region 3 will have a vendor booth at the conference and asked if R4BHB would want to do the same. The EC had a discussion around which events the Board needs to attend and have a booth at. As a group, they decided on focusing on the following conferences/meetings: IAC, IIBHN, CIRF, Community Partnerships, and IJJ. The next Board social hour was discussed and is tentatively scheduled for the April meeting.

Action Items:

- *Carly to research when these conferences occur and their costs, deadlines for registration*
- *Carly to place each conference and important dates on the Board calendar*
- *Carly set up and send out a SignUp Genius to the Board for volunteers to be at the R4BHB booth at IIBHN on 4/25-26/2019*
- *Carly to reach out to R3BHB to see if the R4BHB booth can be next to them at IIBHN*
- *Carly to research Social Hour venue for April's meeting*

Phasing out Alexis: Alexis will be transitioning out of a primary role with the R4BHB and Carly will become the main contact. When CDHD hired Carly, it was their intention to have Carly become the main support, while Alexis provides support as needed for grant writing and policy expertise. Alexis has taken on several new projects at CDHD and Carly has the background and experience to take over the role. As a result, Alexis won't be attending the EC and R4BHB meetings regularly, only to provide relevant updates or presentations. Alexis will still be available to help with grant writing and other tasks as needed. General Board emails will no longer include Alexis. Alexis has sent Carly's contact information to Mindy Oldenkamp so she can attend BHB State Calls as needed. Since Alexis will not be attending the Board and EC meetings regularly, she won't be able to help Carly edit the meeting minutes. Alexis requested that Rebecca (Secretary) be the main contact and support when it comes to proofreading meeting minutes. Rebecca said she would be able to help. February's Board meeting will be the last meeting she'll attend as primary support staff.

Action item:

- *Carly to be prepared to provide an update on the Feb. 28th State Call, specifically about the SPC bylaws*

Board Seat Updates: Alexis mentioned that we still have one open seat (SUD Parent) and that her and Carly completed a R4BHB orientation to the new Board member for SUD Family Member, Kelsey Pierce. Ada County Commissioner Lachiondo will be replacing Commissioner Visser on the Board. There was brainstorming discussion on how to receive applications for the missing Board seat, especially from a rural county. Kim asked that moving forward, new Board members aren't provided a binder for Board documents. Alexis asked if they can ask new Board members what they would like (binder versus electronic). Moving forward, Carly will ask newly appointment members what they would prefer and will offer it in the format they choose.

Action Items:

- *Alexis to send Mayor Sykes, Mary Ferguson, and Mayor White's contact information to Kim*
- *Chris will ask his Father-in-Law if he knows of someone who is qualified*
- *Amy will reach out to Penelope*
- *Jen will reach out to Drake*
- *Carly to ask Commissioner Lachiondo and Terri Broome when Diana will start attending Board meetings*

BHB Subgrant: Since Crystal Campbell left DBH, Alexis and Carly haven't heard if DBH has hired a replacement and have not received any updates about the new R4BHB contract. The contract is supposed to be renewed in May 2019. Carly will share the R4BHB budget at the next EC meeting to show all Meet & Greet expenses so Jen can share it with the Board.

Action Items:

- *Jen will reach out to Central Office about the contract and see if there is a main contact*

R4BHB Meeting Agenda Reviews: EC reviewed the Board meeting agendas for February and March.

Action items:

- *Carly to reach out to Brandi to learn when the SPC is meeting and when will she be able to provide an update to the R4BHB*
- *Amy will provide Tim Leigh's contact information to Carly so she can reach out to him about attending the R4BHB meeting*

Meeting adjourned at 10:15am.