



Executive Committee Region 4 Behavioral Health Board

January 6, 2022, beginning 9:00 a.m. (MT)

Central District Health: 707 N. Armstrong Place, Boise, Idaho, 83704

(Physical distancing will be observed and as such, in-person attendance capacity will be limited to 6 people)

-OR-

Join Zoom Meeting

<https://us02web.zoom.us/j/85200942135>

Meeting ID: 852 0094 2135

One tap mobile

+13462487799,,85200942135# US (Houston)

+14086380968,,85200942135# US (San Jose)

Attendees:

- | | | | |
|---|--|--|---|
| <input checked="" type="checkbox"/> Danielle Fanopoulos | <input checked="" type="checkbox"/> Monica Forbes | <input checked="" type="checkbox"/> Amber Hagler | <input checked="" type="checkbox"/> Dawn Huntington |
| <input checked="" type="checkbox"/> Christina Smith | <input checked="" type="checkbox"/> Brenda Willson | <input checked="" type="checkbox"/> Tami Cirerol | <input checked="" type="checkbox"/> Laura Smith |

Agenda Item	Notes
Welcome	Brenda Willson called the meeting to order at 9:05 a.m. Tami Cirerol took notes.
Attendance Discussion	<p>The question was posed regarding excused and unexcused absences from Board meetings. Historically, the Board secretary reached out to members who missed two consecutive meetings, checking in and reminding the member of the attendance expectations.</p> <p>Specific scenarios were discussed and the Executive Committee members determined that attendance will be reviewed at the Executive Committee meetings and any communication to members will be decided at that time.</p> <p>Christina Smith will locate previous correspondence regarding attendance and share with the Executive Committee.</p>

	<p>Attendance review will be added to Executive Committee meeting agendas, as requested by the Board Secretary.</p> <p>It was requested that attendance expectations be included in new member orientation.</p> <p>A reminder of the Board attendance expectations will be included in the January Board meeting agenda.</p> <p>The group discussed developing a separate attendance notification for the persons in required seats.</p>
Subcommittees Discussion	<p>Brenda Willson provided an update on the Youth Subcommittee. The Youth Subcommittee reconvened this week with Brenda as the chair. Danielle Fanopoulos is a member of the subcommittee. At the meeting, the group discussed mission/vision and how to use the R4BHB Gaps & Needs Report to drive initiatives. The structure of the meetings will include updates shared at the end of each meeting, similar to the R4BHB monthly meetings. A survey is being developed for subcommittee members, asking about strategic initiatives for the group and meeting times.</p> <p>Danielle brought forward an idea to develop marketing materials to promote the Board’s subcommittees. Brenda had the idea of “New for 2022.” Brenda and Dawn Huntington volunteered to work with Christina Smith on developing a 1-page flyer.</p> <p>Dawn brought to the group her concern regarding the Recovery & Wellness Subcommittee. She mentioned confusion as to the direction of the subcommittee and the communication regarding meetings. Monica shared that Rebecca Lee stepped down from PEER Wellness and the subcommittee. Monica suggested finding a new chair for the subcommittee. Dawn liked the idea of sending out a survey to the Recovery & Wellness Subcommittee members (similar to the survey being sent to the Youth Subcommittee members). Monica suggested reminding subcommittee members to focus on the R4BHB Strategic Plan/Gaps & Needs as they move forward.</p>

	<p>Christina suggested tapping into students by reaching out to the social work departments at local universities. Danielle mentioned she has a connection at NNU. It was suggested that the Board might develop a “certificate of completion” when a student works on subcommittees. At the end of each semester, the student(s) could be recognized during a Board meeting.</p> <p>Dawn will reach out to Matthew Campbell regarding the Recovery & Wellness Subcommittee.</p> <p>Tami Cirerol asked if the Electronic Rolodex might be used in the subcommittee meetings. Dawn stated she will share the link to the Electronic Rolodex with the subcommittee chairs.</p>
Memorandum of Agreement	The Executive Committee members reviewed and edited the Memorandum of Agreement (MOA). The MOA was added to the January Board meeting agenda as an action item.
ARPA Funding Workgroup	Monica shared information regarding the American Rescue Plan Act and recommended forming a workgroup. The Executive Committee members determined a vote is not needed from the Board to establish a workgroup. However, the discussion was added to the January Board meeting agenda.
Approve January 2022 R4BHB Meeting Agenda	The meeting agenda was approved by the Executive Committee.
Open Discussion	Tami Cirerol mentioned that state statute and the R4BHB bylaws state the Executive Committee should consist of five members. Tami was unable to find approval for a 6-person Executive Committee. This question will be posed during the Leadership call in January.
Wrap-up	Meeting adjourned 10:45 a.m.

Next Executive Committee Meeting: February 3, 2022, beginning at 9:00 a.m.