



Region 4 Behavioral Health Executive Board Meeting

August 3, 2023

9:08 AM- 10:22 AM

Board Member Attendees:

- Brenda Willson, Chair
- Monica Forbes, Vice Chair
- _____, Treasurer
- Christina Smith, Secretary
- Jacob Wilson, Member at Large

Time	Agenda Item	Presenter	Notes
9:08 AM-9:09 AM	Welcome and Call to Order	Monica Forbes, Vice Chair	
9:09 AM-9:33 AM	Review empty seats	All	<p>DHW rep unable to hold Treasurer position for EC.</p> <p>Determine how to fill the vacant positions.</p> <p>Follow Bylaws that states 2/3 quorum with who is in attendance.</p> <p>Filling Board Positions- 1st step-make sure to deactivate members who are not attending meetings and actively filling their positions.</p> <p>2nd step-Send out an email to inactive members to</p>



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			<p>determine their interest to continue as members on the board. Give a 2-week deadline for members to respond.</p> <p>Monica and Christina will construct an email within the next few weeks and send it out to those identified members.</p> <p>Discuss the construction of an email during the next board meeting.</p> <p>County commissioner positions- These positions are mandated to have 3 in attendance. Determine how to re-engage Commissioner Dayley and commissioners from other counties such as meeting them in person and discuss how they can contribute to the board.</p>
9:33 AM-10:12 AM	Discussion: Review agenda for R4BHB August 10 th meeting	Monica Forbes, Vice Chair	Community Presentations- Monica will reach out to Jared Bake (Moonlight Mountain Recovery) and Dustin



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			<p>Tessneer (Genesis Community Health) to schedule for September and October board meetings.</p> <p>Monica Forbes will present on Peer Wellness/The ROC program for next week's meeting.</p> <p>Brenda Willson will do Member Spotlight.</p>
10:12 AM-10:18 AM	<p>Discussion: Update with DBH.</p> <p>Discussion: Begin brainstorming our goals, objectives and purpose moving forward</p>	All	<p>Admin Assistant position has been posted! Will be working for temp agency and not for the board.</p> <p>In next EC meeting, review the Scope of Work outlined in contract between DBH and CDH to make sure it is straight forward and clear expectations to use with the new Admin person.</p>
10:18 AM-10:19 AM	Discussion: Thank you letter	All	Discussed sending a thank you letter to DBH individuals who were helping us in making progress and ability to move forward after we have established new admin support, filled board member



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			seats, improved board structure, etc.
10:19 AM-10:22 AM	Announcements and wrap-up	All	Briefly reviewed action items for next week's board meeting.

Next scheduled EC Board Meeting: **September 7, 2023** beginning at 9:00 AM

[Join Zoom Meeting](#)

<https://us06web.zoom.us/j/86355862538?pwd=eGZ6S2s0alk3TG5ZL0ZSc1pMYXE4QT09>

Meeting ID: 863 5586 2538

Passcode: 249471